

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 25, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 25, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Assistant Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 11, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to adopt the minutes. Motion carried 3-0.

ST. JOSEPH CHURCH 5K RUN/WALK

Audrey and Kyle Werner, representing St. Joseph Parish, asked permission to use certain City streets on May 31, 2014 from 7:00 a.m. to 9:30 a.m. for their 7th annual 5K run/walk. It is a different route this year. The route starts near the parish center and goes south on St. Joseph Street, west on 10th Street, south on St. John, west on 9th Street, north on Bartley Street, west on 13th Street, north on Altmeyer Rd, west on 15th Street, then turn around near the Greater Jasper Schools administration office located by St. Charles Street, then east on 15th Street, south on Emily Street, east on 13th St, south on Bartley St, east on 9th St, north on St. John, east on 10th St, north on St. Joseph Street to the point of beginning.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt St Joseph's 5K run/walk on May 31, 2014 from 7:00 a.m. to 9:30 a.m. and accept the new route as presented. Motion carried 3-0.

CROSS COUNTRY BOOSTER CLUB 5K RUN/WALK

Brenda Welsh, representing the JHS cross country booster club, asked permission to hold their 1st annual 5k run/walk on April 12, 2014 from 7:00 a.m. to 10:00 a.m. The route begins on the north side of Jasper High School and heads west to the walking path along St. Charles Street, then travels north on that walking path to 36th Street and returns using the same route.

A motion was made by Timothy Bell and seconded by David Prechtel to approve the first annual cross country booster club 5k run/walk on April 12, 2014 from 7:00 a.m. to 10:00 a.m. Motion carried 3-0.

SPIRIT OF JASPER DUATHLON

Phil Mundy, representing the Greater Jasper Downtown Business Association, asked to use certain streets and the river walk area for the annual Spirit of Jasper duathlon on May 10, 2014 from 7:00 a.m. to 11:00 a.m. The duathlon consists of a 5K run, a bike ride, and another 5K run. Registration is at 7:00 a.m. with the race beginning at 8:00 a.m. The run/walk starts at 4th and Mill, proceeds north to 15th Street, right on 15th Street to the river walk, then follow the river walk to the plaza. Duathletes will then transition to a bike, come out of the river walk area and turn right on Mill and head north to 15th Street, then right on 15th Street, left on Kellerville Road for approximately 7.5 miles and turn around near 600N, then return on Kellerville Road, left on 15th Street, right on Meridian Road, right on Celestine Road, right on 3rd Avenue, and return. Participants will then transition to do the 5K run again and finish at the river walk plaza. Mundy said the only thing that is new for this year's event is that MasterBrand wants to do a corporate challenge relay.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Greater Jasper Downtown Business Association to conduct the 2014 Spirit of Jasper duathlon on May 10th from 7:00 a.m. to 11:00 a.m. Motion carried 3-0.

PATOKA CARDBOARD BOAT REGATTA

Kerri Mehringer, representing Holy Family School, asked permission to use Dave Buehler Plaza and the river walk area on August 9, 2014 for the 4th annual Patoka cardboard boat regatta from 6:00 a.m. to 2:00 p.m. Mehringer said for this event, people build boats out of cardboard and race them on Patoka River. Mayor Seitz noted that their certificate of insurance expires May 2014.

A motion was made by David Prechtel and seconded by Timothy Bell to permit Holy Family School to have the boat regatta on August 9, 2014 at the Dave Buehler Plaza from 6:00 a.m. to 2:00 p.m. contingent upon their certificate of insurance is updated in May. Motion carried 3-0.

PARK TRAILERS ON LOTTES DRIVE

City Engineer Chad Hurm said the wastewater department is working on a sewer line on the northwest portion of Servants by Lottes Drive. So the wastewater department can get to the easement to make the repair, Servants needs to move their semi trailers and they want to park them on Lottes Drive during the course of the project.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant Servants permission to park trailers on Lottes Drive on approximately March 3rd. Motion carried 3-0.

AUTUMN CREEK SUBDIVISION

Phil Buehler with Brosmer Land Surveying and representing Kerstiens Development Inc asked the board to approve the plat for a two-lot subdivision known as Autumn Creek. The land is located east of St. Charles Street, south of 36th Street, and ties into the existing Reyling Drive. Buehler said condominium units will be constructed on the two lots. The third page to the plat shows the building area for each condo and the spacing.

A motion was made by Mayor Seitz and seconded by David Prechtel to adopt the plat for Autumn Creek as presented. Motion carried 3-0.

SILVER SPRINGS III PERFORMANCE BOND

City Engineer Chad Hurm said Kerstiens Development wants to renew and reduce the performance bond for Silver Springs III to \$2,500.00 and provide a cashier's check for surety.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the cashier's check and the reduction in the performance bond for Silver Springs III to \$2,500.00. Motion carried 3-0.

CAMBRIDGE ESTATES PERFORMANCE BOND

City Engineer Chad Hurm said Kerstiens Development wants to renew the current \$114,000.00 performance bond and letter of credit for Cambridge Estates as is.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant Kerstiens Development permission to renew the performance bond and letter of credit for Cambridge Estates. Motion carried 3-0.

CHANGE ORDER FOR KRODEL-BRAUN PROJECT

City Engineer Chad Hurm asked the board to approve change order #2 for the Krodel-Braun storm sewer project for a net add of \$3,174.60. Hurm explained the changes that were needed.

A motion was made by David Prechtel and seconded by Timothy Bell to approve change order #2 for the Krodel-Braun project for \$3,174.60. Motion carried 3-0.

KRODEL-BRAUN PROJECT

City Engineer Chad Hurm requested substantial completion on the Krodel-Braun storm sewer project and release the retainage.

A motion was made by Timothy Bell and seconded by David Prechtel to enter into the substantial completion phase of the Krodel-Braun project. Motion carried 3-0.

ROAD PORTION OF 3RD AVENUE WATERLINE PROJECT

Assistant Street Commissioner Jeffrey Theising gave a report on the road portion of the 3rd Avenue waterline replacement project. He thanked the public for their patience. The contractor will be doing tap connections so there will be more holes to patch. They have to use cold mix for these patches. The project contractor said they are about three weeks from completion. Theising said he spoke with the asphalt contractor and told him that as soon as the hot mix is ready the City wants to pave the trenches. The hot mix could be ready the first part of April. This summer the City will have the entire area paved.

QUOTES TO EQUIP NEW POLICE VEHICLES

Police Chief J. Michael Bennett presented three quotes for equipment such as lightbar, siren, printer mounts, etc. for the two new 2014 Dodge Charger police vehicles.

Advanced Radio Communications	\$7,609.00
Harmonic Electronics	\$9,598.50
ERS Wireless Communications	\$9,999.98

Bennett recommended accepting the low quote from Advanced Radio Communications.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the low quote from Advanced Radio Communications for \$7,609.00. Motion carried 3-0.

K9 CAR KENNEL QUOTES

Police Chief J. Michael Bennett presented the following quotes for a K9 car kennel for the new 2014 Dodge Charger that will be used by the K9 officer.

Advanced Communications	\$2,149.00
Adamson Industries Corp	\$2,689.80
American Aluminum Acc Inc	\$2,250.00

Bennett recommended accepting the low quote.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the low quote from Advanced Communications for \$2,149.00. Motion carried 3-0.

JUNK AND TRANSFER ASSETS

Police Chief J. Michael Bennett said the department has been doing some spring cleaning and asked permission to junk the following assets that are no longer usable; #100912 radar; #101461 HP laptop computer; 101704 car camera; #101504 HP CPU; #101540 HP Compaq unit; #100908 radar; #101913 laptop; and #101889 Kyocera copier.

City Attorney Renee Kabrick asked if the data on the laptops has been backed up. Bennett said he does not know because these laptops have not been used for years and have been sitting in a closet. Before doing anything with the laptops, Kabrick suggested Bennett review and see if anything is on the hard drive.

A motion was made by Mayor Seitz and seconded by David Prechtel to move the eight assets indicated and transfer to junk pending the discussion by the city attorney concerning the hard drive. Motion carried 3-0.

Police Chief J. Michael Bennett then asked permission to transfer a 6 ft. credenza, asset #100231, to the park department.

A motion was made by Timothy Bell and seconded by David Prechtel to transfer asset #100231, a 6 ft credenza, to the park department. Motion carried 3-0.

CONFERENCE

Fire Chief Kenneth Hochgesang asked permission to send four firefighters to the Fire Department Instructor Conference at Indianapolis from April 9-11.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit four firefighters to attend the Fire Department Instructor Conference at Indianapolis in April. Motion carried 3-0.

JUNK ASSET

Fire Chief Kenneth Hochgesang asked the board to declare asset #100415, a 1996 model air compressor, as junk.

A motion was made by Mayor Seitz and seconded b Timothy Bell to accept the fire chief's recommendation and junk asset #100415. Motion carried 3-0.

REPORTS

Police Chief J. Michael Bennett reported that there were fifty-two traffic accidents in January.

Fire Chief Kenneth Hochgesang presented the code enforcement report.

Director of Community Development and Planning Darla Blazey said tomorrow the consultants working on the planning and zoning ordinance have four focus group sessions scheduled. Public input is welcome.

CONTRACT TO UPDATE CODE BOOK

City Attorney Renee Kabrick presented a contract for services between the City of Jasper and Indiana 15 Regional Planning Commission to update the City's code book to include the ordinances adopted in 2013.

A motion was made by Mayor Seitz and seconded by David Prechtel to enter into a contract with Region 15 to update the code book for \$3,500.00. Motion carried 3-0.

TRUCK ROUTES AND LOAD LIMITS

At the last meeting the board approved the following motion; 'to adopt resolution number 2014-1 and forward this truck route recommendation to the council contingent upon the decision made this morning regarding Power Drive and HRJ Lane be considered for the ordinance'.

City Attorney Renee Kabrick said the street department reviewed Power Drive and HRJ Lane and they are not affected by the truck route and load limit ordinance.

A motion was made by David Prechtel and seconded by Timothy Bell to adopt resolution 2014-1. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Timothy Bell and seconded by David Prechtel to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:04 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 11th day of March, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer